

# APPLICATION FOR LAND DIVISION

Applicant(s): \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Township: RUDYARD TOWNSHIP

Parent Parcel/Tract Property I.D. (s) 17-011- \_\_\_\_\_

An applicant shall file **ALL** the following with the Rudyard Township Assessor, for review and approval of a proposed land division before making any division.

1. A non-refundable application **Fee of \$150 (payable to Rudyard Township)** for each proposed parcel division shall be submitted with **completed** application and supporting documentation. An Investigative Fee of \$100. shall be added if the completed application is submitted after-the-fact (after the division has been conveyed).
2. **Proof of Recorded Ownership of the land proposed to be divided.**
3. **An accurate written legal description for each resulting parcel of proposed division.**
4. A survey or map, drawn to scale, showing the boundary lines; location of any existing improvements; dimensions of existing parcel and the dimensions of parcels proposed to be created by the division(s); and the accessibility of each division from existing or proposed roads for vehicular traffic and public utility easements.  
(Proposed divisions of 10 acres or less must not exceed a 4 to 1 Depth to Width Ratio).
5. **Signed** approval from the **Chippewa County Road Commission**, located at 3949 S. Mackinac Trail (see attached page 2). Getting the signed approval is the responsibility of the property owner.
6. **Proof that Property Taxes are paid** current (see attached pages 3 and 4 County and Township Treasurer Certifications). Land Division cannot be approved if property taxes are delinquent.

If this division is approved, I understand **this is only a parcel division approval** which complies with State Land Division Act (P.A. 591 of 1996, MCL 560.101 et seq), and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restriction, wetland, flood plain, drainage or other property regulations and/or permit requirements. **Further**, Rudyard Township is not liable if a building permit is not issued for an approved division.

Any 'Parent Parcel' lawfully in existence on March 31, 1997, may convey a limited number of 'Division Rights' to a buyer. If you are conveying this 'resulting parcel' to another person, how many 'Division Rights' will you convey to the new owner? \_\_\_\_\_, or Are you keeping this resulting parcel? **Yes** \_\_\_\_\_ **No** \_\_\_\_\_. The Land Division Act requires that you specify this number on the Deed or specify the number '0'. If you specify 'All' as the number, you will lose your remaining 'Division Rights' for the next 10 years.

I further understand, the Rudyard Township Assessors **Land Division Approval is effective for 12 months**, after which it is considered revoked unless within such period a Deed is recorded with Chippewa County Register of Deeds, accomplishing the approved land division or transfer.

**Date:** \_\_\_\_\_ **Applicants Signature:** \_\_\_\_\_

*Rudyard Township Assessors' Decision will be made within 45 days of receipt of the completed application package and fee.*

Completed Applications and Fee can be mailed to:  
Rudyard Twp. Assessor  
P.O. Box 5161  
Kincheloe, MI. 49788

Or drop off at the Rudyard Township Hall.

Questions: Phone Rudyard Twp. Assessor at (906) 322-6601

Land Division Application Attachment 1

TO BE COMPLETED BY PROPERTY OWNER

CERTIFICATION OF APPROVAL

The Chippewa County Road Commission has reviewed the proposed Land Division request in Rudyard Township and hereby certify that the proposed Land Division meets the requirements of said agencies for Approving the proposed Land Division:

CHIPPEWA COUNTY ROAD COMMISSION

Owner Name: Phone:

Owner Address:

Parcel ID Number(s):

Description of parcel to be divided: See Attached

[ ] CERTIFICATION DENIED

The Proposed Division does not provide Proposed Vehicular Access and is DENIED.

[ ] CERTIFICATION APPROVED

The Proposed Division provides Proposed Vehicular Access and is APPROVED.

COMMENTS:

Certified by: Date Certified: Print Name: Phone #:

**Land Division Application Attachment 2**  
Status of taxes, special assessments –  
5 year preceding application

**STATUS OF TAXES  
CHIPPEWA COUNTY**

**TO BE COMPLETED BY PROPERTY OWNER**

**CHIPPEWA COUNTY TREASURER  
Land Division Tax Payment Certification Form**

Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Parcel ID Number(s): \_\_\_\_\_  
\_\_\_\_\_

Description of parcel to be divided: See Attached

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**[ ] CERTIFICATION DENIED**

The Chippewa County Treasurer's Office has found delinquent taxes on the parcel(s) listed above and cannot issue a certification of tax payment.

Delinquent Taxes Owed: \_\_\_\_\_; Years covered: \_\_\_\_\_  
See attached details of taxes owed.

**[ ] CERTIFICATION APPROVED**

Pursuant to PA 23 of 2019, the Chippewa County Treasurer's Office certifies that all property taxes and special assessments due on the above parcel subject to the proposed division for the years shown below are paid. This certification does not include taxes, if any, now in the process of collection by the local unit Treasurer, or taxes assessed as a result of BOR, PRE Denials, STC orders or MTT Judgements.

Years reviewed by County Treasurer: \_\_\_\_\_ to \_\_\_\_\_

Certified by: \_\_\_\_\_ Date Certified: \_\_\_\_\_

**TO BE COMPLETED BY PROPERTY OWNER**

**RUDYARD TOWNSHIP TREASURER  
Land Division Tax Payment Certification Form**

Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Parcel ID Number(s): \_\_\_\_\_  
\_\_\_\_\_

Description of parcel to be divided: See Attached

**[ ] CERTIFICATION DENIED**

The \_\_\_\_\_ Treasurer's Office has found tax unpaid on the parcel(s) listed above and cannot issue a certification of tax payment.

Tax Owed: \_\_\_\_\_; Tax Year reviewed: \_\_\_\_\_  
See attached details of taxes owed.

**[ ] CERTIFICATION APPROVED**

Pursuant to PA 23 of 2019, the Rudyard Township Treasurer's Office certifies that all property taxes and special assessments due on the above parcel as of the date shown below subject to the proposed division are paid. This certification does not include taxes, if any, now in the process of collection by the Chippewa County Treasurer, or taxes yet to be assessed as a result of BOR, PRE Denials, STC orders or MTT Judgements.

Year reviewed by Treasurer: \_\_\_\_\_

Certified by: \_\_\_\_\_ Date Certified: \_\_\_\_\_  
Print name: \_\_\_\_\_ Local Unit Name: \_\_\_\_\_

Land Division Application Attachment 4

ASSESSOR USE ONLY

CERTIFICATION OF APPROVAL  
RUDYARD TOWNSHIP ASSESSOR

Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Parcel ID Number(s): \_\_\_\_\_  
\_\_\_\_\_

Description of parcel to be divided: See Attached

\_\_\_\_\_  
The Rudyard Township Assessor has reviewed this Land Division Application, and has determined:

☐ CERTIFICATION DENIED

The Proposed Division does not comply with the State Land Division Act and is **DENIED**.

☐ CERTIFICATION APPROVED

The Proposed Division complies with the State Land Division Act and is **APPROVED**.

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Certified: \_\_\_\_\_ Signature: \_\_\_\_\_  
Rudyard Township Assessor